



## MEMO

Date: September 2016  
From: Ray Ellis, Vice-President/General Manager  
To: Interested Applicants  
Subject: Safety Manager for Cherry City Electric

Attached you will find the job description for this position. We are asking for your help in identifying potential candidates. Please share this with others in the Industry who might help to identify a good candidate or candidates.

Potential candidates must have the desire and drive to make a difference, they must either have experience in the safety role or trade experience with a desire to learn and develop in this position.

Please forward all interested candidates to:

Ray Ellis  
[info@cherrycityelectric.com](mailto:info@cherrycityelectric.com)  
(503) 566-5600

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## **Safety Manager**

Full Time Position

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### ***Job Description:***

Cherry City Electric a Division of Morrow-Meadows Corporation is accepting applications for a full time Division Safety Manager to oversee safety activities for Oregon and Southern Washington. This position will require a hands on individual who can meet the job duties listed below and work with project management and supervision. Training will also be a key activity of this position. We are looking for a dynamic person with good communication and people skills who want to learn and expand their talents. We are looking for the right person who is willing to learn and is compassionate about having an impact on the safety of others.

### ***Location:***

Division Office  
1596 22<sup>nd</sup> St SE  
Salem, OR 97302

### ***For This Position Contact:***

Ray Ellis  
[info@cherrycityelectrtic.com](mailto:info@cherrycityelectrtic.com)

### ***Job Duties for Safety Manager***

- Conduct site hazard inspection and make corrections per CCE field operations
- To enforce safety rules and manage disciplinary actions as needed
- To complete and maintain site specific projects safety documentation and files
- To interact with owner, general contractor, and subcontractor personnel, safety personnel and achieve common safe workplace goals
- To oversee and train for daily Pre-Task Hazard Analysis and Job Hazards Analysis
- To conduct accident/incident investigation to determine cause and corrective action
- To enforce CCE Hot Work Policy and Lock Out/Tag Out (LOTO) policies and procedures
- To train personnel on safety procedures and equipment use as needed
- Lead the development of risk assessment methods/systems for anticipating, identifying, evaluating and reducing hazards
- Assure the development and implementation of training systems to meet needs

### ***Requirements:***

- STS Certification – CHST or CSP is preferred

- OSHA authorized outreach trainer preferred
- A willingness to learn additional safety processes
- 10 or 30 Hour OSHA class
- Current CPR/First Aid trained
- 1-2 years of construction experience
- Able to work in a group setting with multi-parties
- Good people and customer service skills
- A can-do attitude with good communication skills
- Familiarity with OSHA, EPA, Electrical Safety NFPA 70E

***Benefits:***

Attracting and keeping the most talented people in the industry is a key to the stability and success of our corporation. Cherry City Electric has structured our benefits package to ensure our employees are well compensated for their time and effort. Listed below are some key benefits all employees enjoy:

- Medical Insurance for employee and family to include dental insurance
- Wellness Program
- 401(k) Plan with employer matching contributions up to \$5,000 per employee annually
- Flexible Spending Account
- Eight paid Holidays plus your birthday
- Paid Vacation
  - Two weeks your first year of employment
  - Three weeks, years two through ten of employment
  - Four weeks after ten years of employment
- A Company Bonus Program that pays out to eligible employees based on company profitability, performance and longevity
- A Company vehicle/auto allowance
- The compensation package will be commensurate to the experience and requirements of the position

***Long Term Commitment:***

If you are looking to be a part of the best team in the electrical contracting industry, you need not look any farther. Our goal of challenging and supporting our employees makes the difference between having a job, and having a career. Cherry City Electric is an equal opportunity employer.